

Dear Club Admin,

**Please be reminded that the way in which you log in to the Summer League has changed.**

## **How does this affect me?**

The old 'club admin login' (i.e., LTASUR001) will no longer be required when using the Online League Planner. Instead, access to your club admin area will be attached to a specific person(s), via their LTA members portal and personal username and password will be used to login. In anticipation of this, you were assigned the role of County and District League contact role which will provide you with this Club Administrator access on the new platform. You will find this role when you log in to LTA Competitions, on the left-hand panel of your screen.

In preparation for this, the LTA Competitions team have created resources for the new Online League Planner, including user manuals, guides, and videos specific to your role as Club Administrator which are available on the [LTA League Support page](#).

## **Useful video resources**

[Club Admin introductory video to Online League Planner on Vimeo](#)

[Adding a team captain - Online League Planner on Vimeo](#)

You must inform your team captains that the way in which they log in has also changed and we have provided you with a template email in order to do.

If you require any help, please do not hesitate to contact me.

Many Thanks

Phil