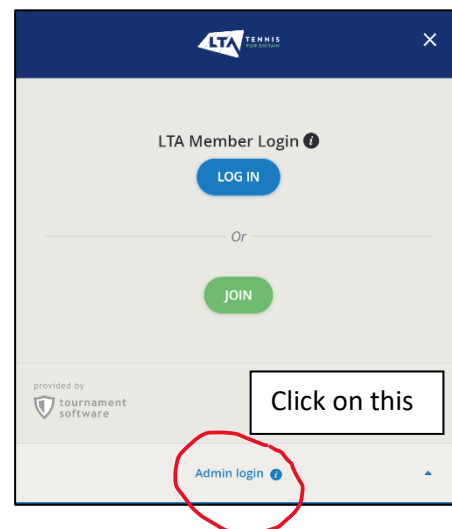# North Somerset Tennis Online Tennis League

Pre-season instructions

To access the league on the website:

1. Access the site via the normal NSTL website by clicking on "Results", then select the tennis season
2. **Login** to the site via the "Login" at the top right of the screen.
3. Ensure you enter via the "Admin" function at the foot of the login page – see picture on the right.
4. Note: there is one Login Name and one password per club. Each team in a club will share these details so do not change the password.
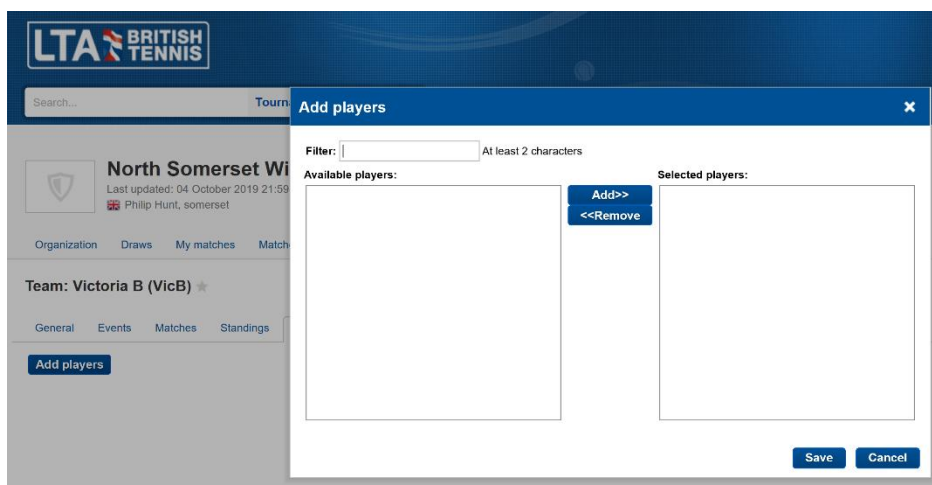

Click on this

BEFORE THE SEASON

Because the home captain will need to enter the details of every player who plays in the match (including the away team players), it is more than helpful to enter the squad of players you expect to play in that team in advance.

This facility will be open for you until late on Sunday 10th October. After this, you will have to search for and add missing players when you enter the results. *It is much quicker and easier to enter squad details in advance.*

To add a squad of players to a team

Click on

- Teams
- Select your team
- Click on Players
- Click on Add players
- You should see the screen to the right

Type in the first few characters of the name of the player you want to enter into the squad (no need to enter – just wait)

A list of players with the text you have entered appears.

- Select the one you want
- Click on "Add". It moves the player to the right hand side.
- Repeat the above for all the players you want to add
- (Remove any by clicking on them on the right-hand side, and select "Remove")
- When complete, click on "Save". When you refresh your screen (F5 on laptops), this will show you all your squad

Important:

- The list you see when entering the first few characters are (a) **players registered to your club** , and (b) **who have an LTA profile** (with a British tennis Membership number). So

    o if a player has recently *joined you from another club* and still has themselves registered to their old club, then their name will not appear in your list

    o if a player is not *registered with the LTA*, you can't enter them using this facility. You will have to enter them manually once the season starts. **There is no facility to enter non-LTA-registered players in advance.** (Why not encourage them to become an LTA member – it's free! See below)

- When you enter a player, you will see an "F" or "M" next to them (female, male). You must have the correct one because the system expects the correct gender to be entered. The system will not let you enter the wrong gender.

Becoming an LTA member

Click on Join Advantage (lta.org.uk), click on "Join Now", and follow the prompts to determine what option is most suitable for you. For most club tennis players who want a free LTA membership, *Advantage Play +* looks like the option to have.